

Medical Insurance for Pharmacy Technicians (PHRA 1240)

Credit: 2 semester credit hours (2 hours lecture)

MODE OF INSTRUCTION

Face to Face

PREREQUISITE/CO-REQUISITE:

Complete the TSI Assessment Tests with 343/Mathematics, 347/Reading, and 357/4/Writing

COURSE DESCRIPTION

Overview of third-party payment and its impact on health care. Includes the principles and practices of managed care pharmacy, Medicaid, payment plans, reimbursement methods, and formularies.

COURSE OBJECTIVES

Upon completion of this course, the student will be able to

1. Discuss and compare the benefits of managed care.
2. Identify the needs of individuals who are not insurance-eligible.
3. Describe pricing schedules and demonstrate effective problem-solving skills.
4. Communicate with third-party administrators related to coverage and eligibility.

INSTRUCTOR CONTACT INFORMATION

Instructor: S.J. Lewis, M. Ed., BGS, RPhT, CPhT
Email: sjlewis@lit.edu
Office Phone: 409-257-0060
Office Location: 855 E. Lavaca, WAHTC #330
Office Hours: See Starfish to schedule an appointment

REQUIRED TEXTBOOK AND MATERIALS

- Medical Insurance for Pharmacy Technicians
ISBN-13: 978-0-07-337416-1
Author(s): Cynthia Newby & Janet Liles
McGraw-Hill Publishing

ATTENDANCE POLICY

Regular attendance and participation are expected in this online course. Attendance is determined by completing required course activities such as assignments, quizzes, exams, or discussion activities by the posted deadlines. Simply logging into Blackboard does not count as attendance. Students who do not complete a required activity during the designated week may be recorded as absent. Students are responsible for keeping up with weekly coursework and communicating with the instructor if circumstances affect their ability to participate. Make-up assignments/exams will only be administered for excused absences ONLY.

DROP POLICY

If you wish to drop a course, you are responsible for initiating and completing the drop process. If you stop coming to class and fail to drop the course, you will earn an "F" in the course.



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COURSE CALENDAR

Week	Assignment Name and Readings	Due Date (Tuesdays @11:59PM)
1 8/26	Syllabus and Class Introduction	9/1
2 9/2	Blackboard Collaborate (See link in Blackboard) *Participation	9/8
3 9/9	CHAPTER 1: FROM PRESCRIPTION TO PAYMENT	9/15
4 9/16	CHAPTER 2: MEDICOLEGAL ISSUES AND THE PHARMACY	9/22
5 9/23	EXAM I (CHAPTERS 1&2)	9/29
6 9/30	CHAPTER 3: PRIVATE INSURANCE PAYERS AND PLANS	10/6
7 10/7	CHAPTER 4: MEDICARE	10/13
8 10/14	CHAPTER 4 CONTINUED...	10/20
9 10/21	EXAM II (CHAPTERS 3 & 4	10/27
10 10/28	CHAPTER 5: MEDICAID, TRICARE, CHAMPVA, WC, & DISCOUNT CARD PROGRAMS	11/3

11 11/4	CHAPTER 6: CLAIM PREPARATION AND TRANSMISSION	11/10
12 11/11	EXAM III (CHAPTERS 5 & 6)	11/17
13 11/18	CHAPTER 7: PROCESSING CLAIMS AND RECONCILING ACCOUNTS	11/24
14 11/25	EXAM IV (CHAPTER 7)	12/1
15 12/2	FINAL EXAM	12/8

COURSE EVALUATION

Final grades will be calculated according to the following criteria:

- Exams 40%
- Final Exam 30%
- Homework/Quizzes 20%
- Attendance/Participation 10%

GRADE SCALE

90-100	A
80-89	B
70-79	C
60-69	D
0-59	F

TECHNICAL REQUIREMENTS

The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at <https://lit.edu/online-learning/online-learning-minimum-computer-requirements>. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

AI Statement

Lamar Institute of Technology (LIT) recognizes the recent advances in Artificial Intelligence (AI), such as ChatGPT, have changed the landscape of many career disciplines and will impact many students in and out of the classroom. To prepare students for their selected careers, LIT desires to guide students in the ethical use of these technologies and incorporate AI into classroom instruction and assignments appropriately. Appropriate use of these technologies is at the discretion of the instructor. Students are reminded that all submitted work must be their own original work unless otherwise specified. Students should contact their instructor with any questions as to the acceptable use of AI / ChatGPT in their courses.

DISABILITIES STATEMENT

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email specialpopulations@lit.edu. You may also visit the online resource at [Special Populations - Lamar Institute of Technology \(lit.edu\)](http://SpecialPopulations-LamarInstituteofTechnology.lit.edu).

STUDENT CODE OF CONDUCT STATEMENT

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at www.lit.edu. Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

STARFISH

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

ADDITIONAL COURSE POLICIES/INFORMATION

1. **No "make-up" or late assignments will be accepted.**
2. **Permission to "make-up" an Exam(s) will only be granted per Instructor's discretion and must be completed within 1 week.**
3. **Attendance**
 - a. Attendance will be evidenced by the participation within each class via assignments, exams, discussion boards, etc..
 - b. Students are expected to be on time and prepared for class and virtual learning.
4. If you wish to drop a course, the student is responsible for initiating and completing the drop process. If you stop attending class(s) and fail to drop the course, you will earn an 'F' in the course.
5. **BE PREPARED!**
6. Final grades are **non-negotiable**. The grade you earn equals the grade you receive. No

extra credit will be available and/or awarded, so **PLEASE** do not ask.

7. Additional class policies as defined by the individual course instructor.
8. *Cheating on a test will result on an “F” for the course. Please review the “Code of Conduct & Disciplinary Policy” and “Academic Dishonesty” in the LIT Catalog and Student Handbook.

Personal Disposition and Behavior Online

- Demonstrate a positive professional demeanor (behavior, attitude, etc.) throughout this course.
- Respectfully participate in discussion boards with appropriate responses.
- Demonstrate leadership qualities by initiating study groups with fellow classmates, distributing contact information to fellow group members so that others may contact you, being prepared for class by having assignments ready, reading assignments, and/or study questions completed prior to class. BE A TEAM PLAYER!

***Additional Information**

The student will conduct themselves in an appropriate and professional manner with regards to the program, instructors, colleagues, and Lamar Institute of Technology. The student will refrain from conduct unbecoming such as the use of Facebook, Twitter, SnapChat, Instagram, and other forms of social media. Inappropriate behavior will result in disciplinary action such as receiving an “F” for grades and removal from the program.