

College Success DORI_0200_3B1_Fall 2026

INSTRUCTOR CONTACT INFORMATION

Instructor: Carolyn Heflin

Email: cheflin1@lit.edu

Office Phone: 409-257-0059

Office Location: Technology Center (TC) Room 218

Office Hours: Monday-Thursdays 8:00-9:00

MWF 10:00-10:30

Tuesdays 12:00-12:30

Fridays 8:00-2:00



**LAMAR INSTITUTE
OF TECHNOLOGY**

CREDIT

2 Semester Non-Credit Hours

MODE OF INSTRUCTION

Face to Face

PREREQUISITE/CO-REQUISITE:

No prerequisites are required for this course

COURSE DESCRIPTION

Psychology of learning and success; examines factors that underlie learning, success, and personal development in higher education. Topics covered include information processing, memory, strategic learning, self-regulation, goal setting, motivation, educational and career planning, and learning styles. Techniques of study such as time management, listening and note taking, text marking, library and research skills, preparing for examinations, and utilizing learning resources are covered. This includes courses in college orientation and the development of students' academic skills that apply to all disciplines.

COURSE OBJECTIVES

Upon completion of this course, the student will be able to:

1. Navigate the systems of college (including technology, career/major exploration, academic advising, registration, and campus resources).
2. Examine factors that underlie learning, success, and personal development in higher education.
3. Discover techniques of study such as time management, listening and note taking, test taking, library and research skills, reading, and memory.
4. Demonstrate the State of Texas core objectives of critical thinking, communication, teamwork, personal and social responsibility, and qualitative reasoning.
5. Understand the concept of financial literacy for students, including the financial aid process.

Approved:

REQUIRED TEXTBOOK AND MATERIALS

- [College Success Concise](#) by OpenStax by Amy Baldwin, Free at OpenStax.com
- Computer
- Internet connection (Broadband highly recommended)
- MS PowerPoint (students are provided with free Office 365 access)
- MS Word or compatible word processor (students are provided with free Office 365 access)
- MS Outlook Email (students are provided with free Office 365 access)

ATTENDANCE POLICY

You are required to log on weekly to Blackboard and review the week's course material. Additionally, you are required to check your LIT emails weekly. Assignments are typically due each week.

DROP POLICY

Students are NOT permitted to drop DORI. If you stop completing your coursework, you will FAIL the course and must retake DORI to be eligible to graduate.

STUDENT EXPECTED TIME REQUIREMENT

For every hour in class (or unit of credit), students should expect to spend at least two to three hours per week studying and completing assignments. For a 3-credit-hour class, students should prepare to allocate approximately six to nine hours per week outside of class in a 16-week session OR approximately twelve to eighteen hours in an 8-week session. Online/Hybrid students should expect to spend at least as much time in this course as in the traditional, face-to-face class.

TECHNICAL REQUIREMENTS

The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at <https://www.lit.edu/lit-online/lit-online-experience>. A functional internet connection is necessary to maximize the use of completion of course assignments. Students may also use the LIT Learning Lab located in Room 101, Eagles' Nest Building.

COURSE CALENDAR

Week / Module	Course Content and Activities	Assignments Due	Date Due
Week 1 Welcome/ Course Information Module 1	Meet Your Instructor Course Syllabus & Schedule Course Textbook Link Campus Tour Video Chapter 1 Reading Assignment: Transitioning to College	1. Syllabus and College Basics Quiz 2. Class Introduction Discussion Assignment 3. Smiling Faces Assignment 4. LIT Experience Scavenger Hunt Assignment 5. GRIT: Passion & Perseverance Assignment 6. Email Instructor Assignment 7. Technology Skills Assessment Assignment 8. DegreeWorks, Starfish, and Self-Service Banner Assignment	Sunday, Sept. 6

Week 2 Module 2	Chapter 2 Reading Assignment: Managing Your Time and Priorities Time Management Resource Videos	1. Weekly Planner Assignment 2. Chapters 1 & 2 Knowledge Check Assignment	Sunday, Sept. 20
Week 3 Module 3	Chapter 3 Reading Assignment: Reading and Note Taking Resource Videos	1. Library Access Assignment 2. LIT and its Website Discussion Assignment	Sunday, Oct. 4
Week 4 Module 4	Chapter 4 Reading Assignment: Studying, Memory, and Test Taking Study Skill Videos Study Planner and Studying Videos	1. Chapters 3 & 4 Knowledge Check Assignment	Sunday, Oct. 4
Week 5 Module 5	Chapter 5 Reading Assignment: Building Relationships	1. Title IX Compliance Training Assignment 2. Prepare for Advising Assignment 3. Career Search Exploration Assignment	Sunday, Oct. 18
Week 6 Module 6	Chapter 6 Reading Assignment: Maintaining Your Mental Health and Managing Stress Healthy Lifestyle Videos	1. Healthy Lifestyle Self-Assessment Assignment 2. Chapters 5 & 6 Knowledge Check Assignment	Sunday, Nov. 1
Week 7 Module 7	Chapter 7 Reading Assignment: Understanding Financial Literacy	1. Scholarship Application Verification Assignment 2. Financial Resources Assignment 3. Advisor Meeting Assignment	Sunday, Nov. 15
Week 8 – Module 8	Chapter 8 Reading Assignment: Planning Your Future	1. Advising and Registration Assignment 2. LIT Course Evaluations Assignment 3. Chapter 7 & 8 Knowledge Check Assignment 4. Resume Assignment 5. Textbook Knowledge Check Final Exam	Sunday, Nov. 29 Wed. 12/2

COURSE EVALUATION

Final grades DO IMPACT your overall GPA and will be calculated according to the following criteria:

Daily Work 45%

Major Projects and Tests 55%

GRADE SCALE

90-100 A

80-89 B

70-79 C

60-69 D

0-59 F

DORI course requires an average of 70 or above to pass.

LIT does not use +/- grading scale

ACADEMIC DISHONESTY

Students found to be committing academic dishonesty (cheating, plagiarism, or collusion) may receive disciplinary action. Students need to familiarize themselves with the institution's Academic Dishonesty Policy available in the Student Catalog & Handbook at <http://catalog.lit.edu/content.php?catoid=3&navoid=80#academic-dishonesty>.

ARTIFICIAL INTELLIGENCE STATEMENT

Lamar Institute of Technology (LIT) recognizes the recent advances in Artificial Intelligence (AI), have changed the landscape of many career disciplines and will impact many students in and out of the classroom. To prepare students for their selected careers, LIT desires to guide students in the ethical use of these technologies and incorporate AI into classroom instruction and assignments appropriately. **Appropriate use of AI is at the discretion of the instructor. Students are reminded that all submitted work must be their own original work unless otherwise specified. Students should contact their instructor with any questions as to the acceptable use of AI in their courses.**

DISABILITIES STATEMENT

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office, Room Eagles' Nest, helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email specialpopulations@lit.edu. You may also visit the online resource at [Special Populations - Lamar Institute of Technology \(lit.edu\)](#).

STARFISH

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

STUDENT CODE OF CONDUCT

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at [Student Rights and Responsibilities - Lamar Institute of Technology](#). Please note that the most recent version of the *LIT Catalog and Student Handbook* by year supersedes all other versions of the same document.

ADDITIONAL COURSE POLICIES/INFORMATION

- Attendance for Face to Face Courses: Students are expected to attend class regularly and on time. It is worth noting that irregular attendance is a strong indicator that a student will not pass the course. The instructor takes attendance at the end of the class. If students know that they will miss the class prior to or has an emergency, please contact the instructor via Blackboard message or email so the instructor can determine if the circumstance will be marked as an excused absence as well as help the student catch up on missed instruction.
- Grades
 - Assignment(s) will be due on Blackboard every two weeks (Sundays at 11:59 pm). All assignments submitted by students by the grading deadline will be graded by the instructor no later than the following Friday at 2:00pm.
 - The instructor has set up your Blackboard course to automatically designate a zero on students' assignments submitted after the due date, however that does not mean that you cannot submit assignments late. Once the instructor grades the late assignment, that grade will replace the zero. However, December 2 will be the last day of the semester to submit late assignments.
 - Review any comments that the instructor makes on your graded assignments. If points are deducted, the instructor will give recommendations on how to improve the assignment. If the grade on the submitted assignment is too low, the instructor may also invite the student to revise his/her assignment to receive a higher grade in the feedback section.
- Communication
 - Please feel free to address me as Ms. Carolyn, Ms. Heflin or Instructor Heflin. I often sign off on my messages informally as Carolyn.
 - Be sure to read weekly course announcements on Blackboard messages carefully and mark the announcement as read. Announcement information is usually an important reminder to students in the course.
 - The instructor has no preference in communication. Students can use either Blackboard Message or email. Due to student volume, instructor may ask you to follow up in-person conversations in written communication so that she will not accidentally forget.
- Electronic Use During Class
 - The instructor encourages responsible use of electronics during class time. Sometimes phone calls or text messages occur while in class. If it is important, students are welcome to leave the classroom to respond. However, the instructor does not consider playing games or viewing of social media sites as responsible use during class time and will address the situation with you. So please work on resisting that urge that many of us have at times!