

Design Concepts ARTC 1310 9C2

CREDIT

3 Semester Credit Hours (2 hours lecture, 4 hours lab)

MODE OF INSTRUCTION

Face to Face

PREREQUISITE/COREQUISITE:

No prerequisite

COURSE DESCRIPTION

Fundamental techniques in conceptualizing. Includes all procedures from initial research to creating strategies to finalize a solution.

COURSE OBJECTIVES

1. Student will be able to define the creative process as it pertains to graphic design.
2. Student will be able to apply the design process from thumbnail sketches to the final concept.

Student Learning Objectives

- Demonstrate a basic understanding of design principles and the history of design.
- Show the ability to bring conceptualized imagery to a visual graphics platform for digital and print application.
- Exhibit the ability to implement effective time management for design projects.
- Analyze and constructively critique other design works.
- Strengthen critical thinking skills through individual and group activities.
- Make corrections from critiques to assignments to confidently present finalized projects as completed works.

INSTRUCTOR CONTACT INFORMATION

Instructor: Andrea Ritter

Email: aritter@bmtisd.com

Office Phone: 409-617-5740

Office Location: Career and Technical Education Center – Room 104

Office Hours: 8am-4:30pm

REQUIRED TEXTBOOK AND MATERIALS

Adobe Photoshop Revealed - Cengage

ATTENDANCE POLICY

Approved: Initials/date



**LAMAR INSTITUTE
OF TECHNOLOGY**

State law (TEC 25.092 and 11.158) contains a provision of law commonly referred to as the “90 percent rule,” which applies to any student in grade level K through grade 12. Generally, to receive credit for the award of a final grade for a class, a student must be in attendance for at least 90 percent of the days the class is offered, even if some or all of the absences are deemed excused. A student who is in attendance for at least 75 percent, but less than 90 percent, of the days offered may be given credit or a final grade if the student completes a plan approved by the principal that provides for the student to meet the instructional requirements of the class. Students whose attendance falls below 75 percent are required Beaumont ISD Student Attendance Procedures Manual 9 | Page to petition for the award of credit or a final grade from the campus attendance review committee. There are some exceptions to the 90% Rule based on provisions of law and documented extenuating circumstances.

DROP POLICY

If you wish to drop a course, you are responsible for initiating and completing the drop process. If you stop coming to class and fail to drop the course, you will earn an “F” in the course.

COURSE CALENDAR

DATE	TOPIC	READINGS (Due on this Date)	ASSIGNMENTS (Due on this Date)
Aug 24-28	Syllabus Review, Getting Started.	Adobe Photoshop Revealed -Cengage	Aug 28, 2026
Aug 31-Sept 4	Chapter 1 Design Elements & Principles and Copyright Rules	Adobe Photoshop Revealed -Cengage	Sept 4, 2026
Sept 8-11	Chapter 2 Organization and Management; History of Design	Adobe Photoshop Revealed -Cengage	Sept 12, 2026
Sept 14-18	Chapter 3 Working with Layers	Adobe Photoshop Revealed -Cengage	Sept 18, 2026
Sept 21-25	Chapter 4 Making & Enhancing Selections	Adobe Photoshop Revealed -Cengage	Sept 25, 2026
Sept 28-Oct 2	Chapter 5 Incorporating Color Techniques	Adobe Photoshop Revealed -Cengage	Oct 2, 2026
Oct 5-9	Chapter 6 Basic to Advanced Type	Adobe Photoshop Revealed -Cengage	Oct 9, 2026
Oct 12-16	Chapter 7 Painting and Special Layer Functions	Adobe Photoshop Revealed -Cengage	Oct 16, 2026
Oct 19-23	Chapter 8 Creating Special Effects	Adobe Photoshop Revealed -Cengage	Oct 23, 2026
Oct 26-30	Chapter 9 Clipping Masks, Paths and Shapes	Adobe Photoshop Revealed -Cengage	Oct 30, 2026
Nov 2-6	Chapter 10 Performing Image Surgery	Adobe Photoshop Revealed -Cengage	Nov 6, 2026

Nov 9-13	Chapter 11 Annotating and Automating an Image	Adobe Photoshop Revealed -Cengage	Nov 13, 2026
Nov 16-20	Chapter 12 Creating Images for the Web	Adobe Photoshop Revealed -Cengage	Nov 20, 2026
Nov 30-Dec 4	Portfolio Preparation	Adobe Photoshop Revealed -Cengage	Dec 4, 2026
Dec 7-11	Preparing for Finals	Adobe Photoshop Revealed -Cengage	Dec 11, 2026
Dec 14-18	Finals	Adobe Photoshop Revealed -Cengage	Dec 18, 2026

COURSE EVALUATION

Final grades will be calculated according to the following criteria:

Major grade - 60%

Minor grade - 40%

GRADE SCALE

- 90-100 A
- 80-89 B
- 70-79 C
- 60-69 D
- 0-59 F

TECHNICAL REQUIREMENTS

The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at

<https://lit.edu/online-learning/online-learning-minimum-computer-requirements>. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

DISABILITIES STATEMENT

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of

1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email specialpopulations@lit.edu. You may also visit the online resource at [Special Populations - Lamar Institute of Technology \(lit.edu\)](#).

STUDENT CODE OF CONDUCT STATEMENT

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at www.lit.edu. Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

ARTIFICIAL INTELLIGENCE STATEMENT

Lamar Institute of Technology (LIT) recognizes the recent advances in Artificial Intelligence (AI), such as ChatGPT, have changed the landscape of many career disciplines and will impact many students in and out of the classroom. To prepare students for their selected careers, LIT desires to guide students in the ethical use of these technologies and incorporate AI into classroom instruction and assignments appropriately. Appropriate use of these technologies is at the discretion of the instructor. Students are reminded that all submitted work must be their own original work unless otherwise specified. Students should contact their instructor with any questions as to the acceptable use of AI/ChatGPT in their courses

STARFISH

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

ADDITIONAL COURSE POLICIES/INFORMATION