

SPECIAL TOPICS IN OCCUPATIONAL SAFETY AND HEALTH TECHNOLOGY/TECHNICIAN (OSHT 1191_3A1)

CREDIT

1 Semester Credit Hour (1 hour lecture)

MODE OF INSTRUCTION

Face to Face; Mondays, 5:30-6:20 p.m.; MPC 109

PREREQUISITE/CO-REQUISITE:

Passed the writing portion of TSI or other accepted testing instrument.

COURSE DESCRIPTION

Topics address recently identified current events, skills, knowledge, and/or attitudes and behaviors pertinent to the technology or occupation and relevant to the professional development of the student. This course was designed to be repeated multiple times to improve student proficiency.

COURSE OBJECTIVES

Upon completion of this course, the student will be able to:

- Proactively prepare for a work site inspection.
- Respond to an OSHA inspection and to a citation.

INSTRUCTOR CONTACT INFORMATION

Instructor:	Daniel Paulus, CSP
Email:	depaulus@lit.edu
Office Phone:	409-937-5876
Office Location:	MPC 239
Office Hours:	Monday, 4:00-5:00 p.m.; via cellphone



**LAMAR INSTITUTE
OF TECHNOLOGY**

Approved:

REQUIRED TEXTBOOK AND MATERIALS

OSHA Inspections: Preparation and Response, 2nd Edition

Rick Kaletsky

ISBN: 978-0-87912-318-5

USB flash drive

ATTENDANCE POLICY

You are required to log on weekly to Blackboard and review the week's course material.

Additionally, you are required to check your LIT emails weekly.

Each student will be required to give a 1-2 minute safety meeting at the beginning of every class. This will be used to take attendance, as well as a daily grade. If you miss the safety meeting, it cannot be made up. If you are late, you miss the meeting. If you miss the meeting because you are tardy, it is your responsibility to let the instructor know you are present. If not, you will be counted absent.

According to campus policy, students must be in attendance for 80% of class days. Following is the policy for absences in all 16 week process technology classes and labs:

Miss 3 classes or less	Receive calculated grade
Miss 4 classes	10 points dropped from calculated grade
Miss 5 classes	20 points dropped from calculated grade
Miss 6 classes	30 points dropped from calculated grade
Miss 7 or more classes	Student receives an F

A student is absent if they are not physically in the classroom. An excused absence simply means that the student can make up any missed work. I allow make-up work, but YOU must request it.

Three student tardies will be considered one absence. A student is considered to be tardy once the instructor has completed taking roll.

An excused absence will only be granted if the student provides a written justification (for example, by email) which is vetted and approved by the instructor (such as a sickness/injury, or job related requirement). If the student is applying for a job related excused absence documentation must be provided from their employer, including their supervisor's contact information. A sick note from a Doctor or hospital is required for long term sickness/injury.

DROP POLICY

If you wish to drop a course, you are responsible for initiating and completing the drop process by the specified date as listed in the College Calendar on the [Student Success](#) web page. If you stop coming to class and fail to drop the course, you will earn an "F" in the course.

COURSE CALENDAR

DATE	TOPIC	READINGS (Due on this Date)	ASSIGNMENTS (Due on this Date)
Week 1 8/24/26	Course Introduction, Syllabus & Policies, and Outline of Class Presentations of Selected Topic		
Week 2 8/31/26	Specific Programs Required by OSHA; Preventive Maintenance; 'Cop Out Excuses for Accidents'	Week 3 PowerPoint; Chapter 11, Specific Programs Required by OSHA; Chapter 13, Preventive Maintenance; Chapter 16, pp. 103-116, 'Cop Out Excuses for Accidents'	
Week 3 9/7/26	Labor Day Holiday - Campus Closed		Campus Closed
Week 4 9/14/26	Safety & Health Committees; Setting Priorities	Week 4 PowerPoint; Chapter 14, Safety & Health Committees; Chapter 17, Setting Priorities	Proposal outline due in writing
Week 5 9/21/26	Training & Education	Week 5 PowerPoint; Chapter 18, Training & Education	
Week 6 9/28/26	EXAM 1: Weeks 1-5	Review Weeks 1-5	EXAM 1
Week 7 10/5/26	Progressive Discipline; Inspections	Week 7 PowerPoint; Chapter 19, Progressive Discipline; Chapter 22, Inspections	
Week 8 10/12/26	Incentives; Medical Case Management and Return to Work	Week 8 PowerPoint; Chapter 23, Incentives; Chapter 25, Medical Case Management and Return to Work, pp. 191-197	Class presentations
Week 9 10/19/26	OSHA Visit Action Plan; The OSHA Visit: Arrival and Entry	Week 9 PowerPoint; Chapter 27, OSHA Visit Action Plan; Chapter 28, The OSHA Visit: Arrival and Entry	Class presentations
Week 10 10/26/26	EXAM 2: Weeks 7-9	Review Weeks 7-9	EXAM 2
Week 11 11/2/26	The Opening Conference; The Walk-around; The Closing Conference	Week 11 PowerPoint; Chapter 29, The Opening Conference; Chapter 30, The Walk-around; Chapter 31, The Closing Conference	
Week 12 11/9/26	Citation Remedies: The Informal Conference and the Contest; Defenses to Citations	Week 12 PowerPoint; Chapter 32, Citation Remedies: The Informal Conference and the Contest; Chapter 33, Defenses to Citations	
Week 13 11/16/26	Class Presentations of Selected Topics		Class presentations
Week 14 11/23/26	Class Presentations of Selected Topics		Class presentations
Week 15 11/30/26	EXAM 3: Weeks 11-12	Review Weeks 11-12	EXAM 3
Week 16 12/7/26	FINAL EXAM - Comprehensive	Comprehensive review	FINAL EXAM

The instructor may adjust topics, readings, activities, or due dates when needed. Changes will be announced in class and through Blackboard.

COURSE EVALUATION

Final grades will be calculated according to the following criteria:

- Class attendance and participation 10%
- Three class tests (3 x 20%) 60%
- Class presentation 10%
- Comprehensive final exam 20%

GRADE SCALE

- 90-100 A
- 80-89 B
- 70-79 C
- 60-69 D
- 0-59 F

TECHNICAL REQUIREMENTS

For the latest technical requirements, including hardware, compatible browsers, operating systems, etc., review the Minimum Computer and Equipment Requirements on the [LIT Online Experience](#) page. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

DISABILITIES STATEMENT

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email specialpopulations@lit.edu. You may also visit the online resource at [Special Populations - Lamar Institute of Technology \(lit.edu\)](#).

STUDENT CODE OF CONDUCT STATEMENT

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at www.lit.edu. Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

ARTIFICIAL INTELLIGENCE STATEMENT

Lamar Institute of Technology (LIT) recognizes the recent advances in Artificial Intelligence (AI), such as ChatGPT, have changed the landscape of many career disciplines and will impact many students in and out of the classroom. To prepare students for their selected careers, LIT desires to guide students in the ethical use of these technologies and incorporate AI into classroom instruction and assignments appropriately. Appropriate use of these technologies is at the discretion of the instructor. Students are reminded that all submitted work must be their own original work unless otherwise specified. Students should contact their instructor with any questions as to the acceptable use of AI/ChatGPT in their courses.

STARFISH

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

ADDITIONAL COURSE POLICIES/INFORMATION**STUDENT EXPECTED TIME REQUIREMENT**

For every hour in class (or unit of credit), students should expect to spend at least two to three hours per week studying and completing assignments. For this 1-credit-hour course, students should prepare to allocate approximately two to three hours per week outside class.

ACADEMIC DISHONESTY

Students found to be committing academic dishonesty (cheating, plagiarism, or collusion) may receive disciplinary action. Students should review the institution's Academic Dishonesty Policy in the current LIT Catalog and Student Handbook.

INSTRUCTOR REVIEW REQUIRED

The source's remaining additional policies are labeled for another instructor and were not transferred.